

## JOB SPECIFICATIONS

<b>Position</b>	<b>Maintenance Technician</b>
<b>No. of post</b>	01
<b>Job Description &amp; Responsibilities</b>	<p>Assist the Maintenance Manager in maintaining the factory's/ distribution center's/ office buildings' machines, equipment, facilities in accordance with established maintenance program to ensure a safe and effectual production operations. The incumbent of this job will:</p> <ul style="list-style-type: none"> <li>- Ensure operational activities to meet Jotun standards and Vietnamese Environment regulations;</li> <li>- Conduct preventive/ predictive maintenance schedule and record maintenance information management system;</li> <li>- Keep maintenance data updated and recorded in the system (IFS);</li> <li>- Attend to machine/ equipment/ facilities problems;</li> <li>- Maintain and manage spare/ parts stock inventory and workshop... and monitor the usage of daily/ weekly/ monthly checklists;</li> <li>- Be proactive and implement improvement projects;</li> <li>- Lead and assign the team for problem solving, follow up actions in daily activities;</li> <li>- Establish the maintenance &amp; operation procedures, checklist, maintenance record;</li> <li>- Monitor contractors in safe, effective and efficient manner;</li> <li>- Any other tasks assigned by the Superior.</li> </ul>
<b>Requirements</b>	<ul style="list-style-type: none"> <li>- University degree in Mechatronics field;</li> <li>- At least 3 year of maintenance experiences in the factory environment;</li> <li>- Having root cause analysis, troubleshooting and problem-solving skills;</li> <li>- Understanding HSEQ, ATEX and 5S is preferable;</li> <li>- Being familiar with AutoCad software and Microsoft Office;</li> <li>- Good communication, teamwork and proactive; good team management skills;</li> <li>- Hands-on experience in power distribution, instrumentation and controls in factories such as control valves, conveyors, packaging system, weighers and FF system, analyzers etc;</li> <li>- Good English skills.</li> </ul>
<b>Working Locations:</b>	<p>This position will move officially to Hiep Phuoc IZ in 2021.</p> <ul style="list-style-type: none"> <li>- Binh Duong Head Office (No. 1, Street 10, Song Than 1 IZ, Di An City, Binh Duong Province).</li> <li>- Hiep Phuoc Industrial Park, Nha Be District, HCMC.</li> <li>- Company shuttle van is provided.</li> </ul>



<b>We offer:</b>	<ul style="list-style-type: none"><li>- An international and professional European working environment;</li><li>- Opportunities to work with Regional and Global team;</li><li>- Competence development through Jotun Academy and E-Learning Gateway;</li><li>- Attractive compensation and benefits (13th month salary, performance bonus, allowances, etc.);</li><li>- Healthcare for self and your family members;</li><li>- Engagement activities (Outing, Teambuilding, Family Day, Sport Day...);</li><li>- Transportation provided from/ to HCMC/ Binh Duong Head Office.</li></ul>
<b>Contact</b>	Jotun Paints (Vietnam) Co., Ltd. - Binh Duong, Viet Nam Human Resources Department Tel: (84) 274 3742206 Email: <a href="mailto:hrvn@jotun.com">hrvn@jotun.com</a>